



## **AICE exam information for Boca Raton High School students:**

- Please arrive 15 minutes earlier than the testing time. (Example: if your exam begins at 8:30 A.M., arrive no later than 8:15 A.M.)
- Teachers will be notified about AICE exams and your absence will be excused.
- Check your school email for your testing location.
- If you have an IEP or 504 Plan with extended time, you will receive 25% extended time.
- You must know your AICE candidate number for the exam.
- You will be seated in AICE candidate number order. There will be candidate cards placed at each seat so look for your name and number. Do not change seats.
- ALL electronic devices (cell phones, watches, airpods, etc.) need to be turned off and placed in your backpack. Backpacks need to be stored away from your seat.
- You must wear your school issued ID during all AICE exams.
- **Snacks and water must be in CLEAR CONTAINERS ONLY** with paper labels removed from water bottles.
- Please use the restroom **before** the exam session. In case of emergency, you will be escorted to the restroom one at a time.
- Most AICE exams are to be completed in **black ink** unless the exam is multiple choice. Black ball point pens will be provided. No gel pens.
- Answer booklets are provided for all exams. If you need more paper, a continuation booklet will be provided.
- Label each answer booklet with the information on the candidate card at your seat (last name: first name, center number, candidate number, and syllabus).
- Please bring your own calculator (without lid) when permitted.
- Staples, tape, highlighters, and correction tape (white-out) are not permitted.
- **You must not talk to, communicate with, or disturb other candidates once you have entered the exam room.**
- **You must not be involved in any unfair or dishonest practice before, during, or after the exam. If you witness any dishonest practice, please report it to the AICE Coordinator immediately.**
- When the exam is over, please wait **quietly** until you are dismissed.
- All exam materials must be left in the exam room.
- There are no make-ups for AICE exams.

